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Section: Information Systems Manual	Subject Title: Troubleshooting for Interface	
Issued by: LABORATORY MANAGER	Original Date: October 4, 1995	
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TROUBLESHOOTING FOR INTERFACE

Manual Downloading

Patient information not downloaded to instrument:

1. Go to **7. Interface** from main menu
2. **Interface** menu
3. Select 1. BactiAlert OR 2. Vitek
4. **DLoadlist**
5. Press space bar to **ALL**
6. Change Date Range to include problem order
7. **F12**
8. **F12**
9. Move the cursor to hi-light the order number
10. **<ENTER>**
11. Screen will display "downloading order #....."
12. Continue to hi-light another order number if required and repeat OR **F1**
13. **Quit**
14. **F1** to exit

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Manual Posting

Results from Instrument is not posted to LIS:

1. Go to **7. Interface** from main menu
2. **Interface** menu
3. Select 1. BactiAlert OR 2. Vitek
4. **Open**
5. Select the date the testing was posted from the instrument
6. **Ledipost**
7. Move the cursor to hi-light the order number
8. **F8**
9. A red "P" will appear beside the order when completed
10. Continue to hi-light another order number if required and repeat OR **F1**
11. **Quit**
12. **F1** to exit

Restart Instrument

(if Downloading or Posting does not resolve problem):

1. Go to **7. Interface** from main menu
2. **Setup**
3. Select **2 - Micro Instruments**
4. **Read**

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5. **F12**
6. At "BactiAlert" <**Enter**>
7. **F7**
8. **F12 x 3**
9. **Read**
10. **F12**
11. At "Vitek" <**Enter**>
12. **F7**
13. **F12 x 3**
14. **Quit**
15. **Select 3 - AutoDownloading**
16. **Read**
17. **F12**
18. **F7**
19. **F12 x 3**
20. **Quit**
21. **Select 3 - AutoPosting**
22. **Read**
23. **F12**
24. **F7**