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Section: Vitek Manual	Subject Title: Correcting Card Label with Card Still in Reader	
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CORRECTING CARD LABEL WITH CARD STILL IN READER

- A) TO CORRECT CARD # ERROR** (wrong label, card label not recognized by reader etc.) while card is still in READER:

At Main Menu:

1. click "**VITEK**"
2. click specific tray # using Reader/Tray button OR click on "SYSTEM" to get a directory of all trays and readers.
3. select card that needs correction
4. click "**VIEW**"
5. click "**VITEK ID**" box
6. type in the correct VITEK # (the # that was read by the reader originally will remain on screen as CARD #)
7. click "**FILE**"
8. click "**QUIT**"

- B) TO CORRECT ISOLATE # ON CARD**

At Main Menu:

1. click "**VITEK**"
2. click specific tray # using Reader/Tray button OR click on "SYSTEM" to get a directory of all trays and readers.
3. select card that needs correction
4. click "**VIEW**"
5. click "**ISOLATE #**" box
6. delete the # in the box
7. type in the correct Isolate # (the # that was read by the reader originally will remain on screen as CARD #)
8. click "**FILE**"
9. click "**QUIT**"

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C) TO CORRECT WRONG EXTERNAL CARD MARK (ie. catalase, oxidase, coagulase or beta-hemolysis) If card was in READER for 1 hour or less:

At Main Menu:

1. click "**VITEK**"
2. click specific tray # using Reader/Tray button OR click on "SYSTEM" to get a directory of all trays and readers.
3. select card that needs correction ("STATUS" on the directory of the card must be "NEW" or "1:00" in order for the external card mark be altered).
4. click "**VIEW**"
5. click "**Ext Tests**" box
6. click the correct reaction
7. click "**FILE**"
8. click "**QUIT**"

If card was in READER for 2 hours or more, External Card Mark can not be changed.