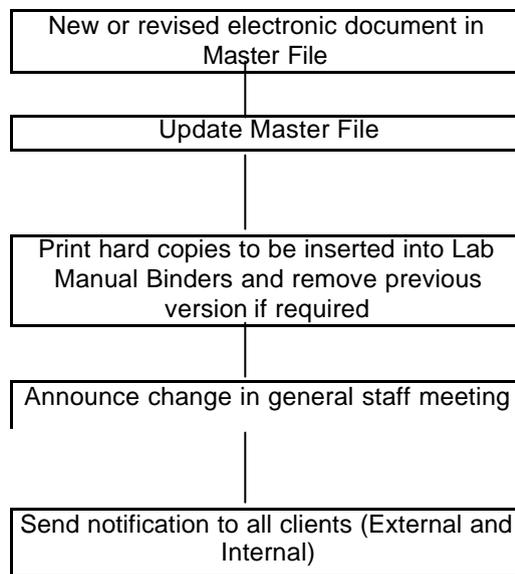


TML/MSH Department of Microbiology Quality Manual	Policy QDRMI0200.01	Page 1 of 1
Section: Documents and Records	Subject Title: Documents and Records Distribution Process	
Prepared by: QA Committee	Original Date: March 1, 2003	
Issued by: Laboratory Manager	Revision Date:	
Approved by: Laboratory Director	Annual Review Date:	

Purpose:

To describe the process used to distribute new or revised documents.

Process:



Related Documents:

Documents and Records - Table of Contents	QDRMITOC
Document Creation, Revision and Approval Process	QDRMI01000
Update Master File List Procedure	QDRMI02001
Hard Copies Distribution Procedure	QDRMI02002
Internal Client Change Notification Procedure	QDRMI02003
External Client Change Notification Procedure	QDRMI02004
Staff Change Notification Procedure	QDRMI02005

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