

TML/MSH Department of Microbiology Laboratory Policy & Procedure Manual	Policy QDRMI01002d.01	Page 1 of 1
Section: Quality Manual – Documents and Records	Subject Title: Standard Operation Procedure Template	
	Original Date: March 1, 2003	
Approved by: Laboratory Director	Revision Date:	

I. Introduction:

State the purpose of the procedure.

II. Specimen and Transport :

State the required specimen, collection method and collection container and transportation requirement.

III. Materials:

List required materials and equipment.

IV. Procedure:

Step by step instruction.

V. Identification and

VI. Susceptibility Testing:

VII. Reporting:

VIII. Quality Control:

IX. Reference:

LABORATORY MANUAL

TORONTO MEDICAL LABORATORIES/MOUNT SINAI HOSPITAL, DEPARTMENT OF MICROBIOLOGY

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