

TML/MSH Department of Microbiology Quality Manual	<b>Policy QDRMI01002c.01</b> <Policy number>	Page 1 of 1
Section: <b>Documents and Records</b> <Section in the Quality Manual>	Subject Title: <b>Quality Manual Procedure Template</b> <Document Name>	
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**Purpose:**

State the objective of this procedure.

**Responsibility:**

Identify the position of the individual(s) responsible for the operation of this procedure.

**Procedure:**

Step by step instruction.

**Related Documents:**

Document name	Document code

LABORATORY MANUAL  
TORONTO MEDICAL LABORATORIES/MOUNT SINAI HOSPITAL, DEPARTMENT OF MICROBIOLOGY

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