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Section: Process Control	Subject Title: Isolate Notification and Freezing Table	
Prepared by QA Committee		
Issued by: Laboratory Manager	Revision Date: 10/10/2017	
Approved by Laboratory Director: Microbiologist-in-Chief	Annual Review Date: 9/1/2018	

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REPORTING PROCEDURE

Calling the Ward:

All significant isolates **must be PHONED** to the patient care area. After three unsuccessful attempts, document the time the attempt was made and bring to the attention of the microbiologist. If the patient has been discharged, call the doctor's office.

Calling/Paging Infection Control Practitioner:

All isolates identified in the table below should be reported to the infection control practitioner responsible for the patient care area in the Hospital (refer to the) **as soon as possible, or within one hour**. If Infection Control Practitioner cannot be reached by phone (where paging is not required), leave a detail message with patient's name, medical record number, organism and specimen source and collection date on their voice mail. Document the call in the electronic work card.

Emailing Infection Control Practitioner:

Use Microsoft outlook to report applicable significant isolates by email to Infection Control Practitioners.



1. Log in the computer with your own network login and password
2. Open Microsoft e mail (as you would for outside e mail and vacation requests in the New Year).
3. Under "New" tab, create a "New Mail Message".
4. Add ICP email in the "To..." line.
5. On the "Subject" line, type New IC Reportable
6. Go to the email content and insert report. **Use Copy and Paste of the LIS report when emailing. DO NOT use print screen.** Ensure MRN on first line does not get cut off.
7. All reportables can be put into the same email. No need to differentiate ICP's responsible area.

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Reporting to MSH ICPs:

	All hours including after hours (Evenings/Nights; Saturday, Sunday, Holidays)
ICP Microbiologist-on-call MSH C.diff Research MSH Flu Research	email “ Infection Control Results MSH ” from address book: (InfectionControlResultsMSH@sinaihealthsystem.ca) Additional email on weekends and after hours for significant isolates Email MSH email for actual Microbiologist-on-call Additional email for positive <i>C.difficile</i> results. email “ MSH C.diff Research ” Additional email for positive Influenza results Email “ MSH FLU RESEARCH ”

Reporting to UHN ICPs:

Hospital	Working hours (Mon-Fri 8 am - 4 pm)	After hours (Evenings/Nights; Saturday, Sunday, Holidays)
TG	email TGH-IPACMicroReports@uhn.ca	email ipaconcall@uhn.ca
TW	email TWH-IPACMicroReports@uhn.ca	email ttipaconcall@uhn.ca
PMH	email PMH-IPACMicroReports@uhn.ca	email ipaconcall@uhn.ca
TRI	email TRI-IPAC.Team@uhn.ca	email ttipaconcall@uhn.ca

Reporting to Toronto Grace

	All hours including after hours (Evenings/Nights; Saturday, Sunday, Holidays)
ICP	email individual ICP as per Contact List

Reporting to CAMH

	All hours including after hours (Evenings/Nights; Saturday, Sunday, Holidays)
ICP	email IPAC.Department@camh.ca

Reporting to Baycrest



	All hours including after hours (Evenings/Nights; Saturday, Sunday, Holidays)
ICP	Email individual ICP as per Contact List

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Reporting to Bridgepoint

	All hours including after hours (Evenings/Nights; Saturday, Sunday, Holidays)
ICP	Email Infection#032#Control@bridgepointhealth.ca

ISOLATE NOTIFICATION and STORAGE TABLE

GRAM POSITIVE BACTERIA
 GRAM NEGATIVE BACTERIA
 VIRUSES
 FUNGUS, MYCOBACTERIUM, LEGIONELLA, SEND OUTS
 SPECIMENS



Organism	UHN including TRI	MSH (perform all duties listed)	Baycrest, Bridgepoint, CAMH, Grace
GRAM POSITIVE BACTERIA			
MRSA/VISA-new isolate	<ul style="list-style-type: none"> - Call Ward - Freeze - Email as per Reporting to UHN ICPs Table. - Page ICP if >1 on a unit 	<ul style="list-style-type: none"> - Call ward - Email 'Infection Control Results MSH' (Mon-Sun) - Email Microbiologist on-call for weekends & after hours - freeze 	Grace: Email ICP & ward; Bridgepoint, CAMH & Baycrest: Email ICP and call ward freeze
MRSA/VISA-old isolate (<3 months)	No	No	No
CNST Vancomycin = I or R	Freeze	Freeze	Freeze
VRE-new isolate (either vanA or vanB phenotype) or new vanA result from Eswab PCR	<ul style="list-style-type: none"> - Email as per Reporting to UHN ICPs Table. 	<ul style="list-style-type: none"> - Call ward - Email 'Infection Control Results MSH' (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours - freeze 	Grace: Email ICP & Ward CAMH & Baycrest: Email ICP and call ward Bridgepoint: None freeze
VRE – VanB PCR result, but no isolate	No	<ul style="list-style-type: none"> - No call - Email 'Infection Control Results MSH' (Mon-Sun) 	No
VRE-old isolate (of the same	No	No	No

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Organism	UHN including TRI	MSH (perform all duties listed)	Baycrest, Bridgepoint, CAMH, Grace
genotype <3 months)			
Group A Strep – sterile sites	<ul style="list-style-type: none"> - Email as per Reporting to UHN ICPs Table. - Call Ward & GAS Study Office - Freeze 	<ul style="list-style-type: none"> - Call GAS study office - Call ward - Email ‘Infection Control Results MSH’ (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours - Freeze 	Grace: Email ICP; call ward Bridgepoint, CAMH & Baycrest: Email ICP & call ward Call GAS Study office; freeze
Group A Strep –non-sterile sites except throat swabs – on In-patients or ER patients only	<ul style="list-style-type: none"> - Email as per Reporting to UHN ICPs Table. - Call Ward - Freeze 	<ul style="list-style-type: none"> - Call ward for - Email ‘Infection Control Results MSH’ (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours - Freeze 	Grace: Call ward, Bridgepoint, CAMH & Baycrest: Email lab/call ward freeze
Group A Strep from throat swabs	Call ward or physician; freeze	For Out-patient: <ul style="list-style-type: none"> - Call ward or physician For In-Patient: <ul style="list-style-type: none"> - Call ward - Email ‘Infection Control Results MSH’ (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours - Freeze 	Grace: Call ward or physician; for IP Email ICP Bridgepoint, CAMH & Baycrest: Email ICP & call ward freeze;
Other beta-hemolytic streptococcus except Group B strep from urine and GBS Screen	Freeze	Freeze	Freeze
Group B streptococcus – In-patient and female >12 - <60 years old; Neonates	Call ward	Call ward	Grace: Call Ward CAMH & Baycrest: Call ward Bridgepoint: None

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Organism	UHN including TRI	MSH (perform all duties listed)	Baycrest, Bridgepoint, CAMH, Grace
<i>S. pneumoniae</i> (Only if Penicillin is intermediate or resistant, Erythromycin is resistant, or Quinolones are resistant)	<ul style="list-style-type: none"> - Email as per Reporting to UHN ICPs Table. - Call Ward - Freeze 	<ul style="list-style-type: none"> - Call ward - Email 'Infection Control Results MSH' (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours - freeze - Call TIBDN (Agron) and send isolate and urine to Sylvia 	Grace: Email ICP & ward Bridgepoint, CAMH & Baycrest: Email ICP & Call ward freeze
<i>C. difficile</i> toxin – Positives	<ul style="list-style-type: none"> - Email as per Reporting to UHN ICPs Table. - Call Ward - Freeze 	<ul style="list-style-type: none"> - Call ward - Email 'Infection Control Results MSH' (Mon-Sun) - E mail "MSH C. diff Research" (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours 	Grace: Email ICP & ward Bridgepoint, CAMH & Baycrest: Email ICP & call ward freeze

1. MRO = Multi-resistant gram neg. organism; Defined as intermediate or resistant to ≥ 2 of the following 3 classes: Aminoglycosides, Quinolones, 3rd Generation Cephalosporins (for *P. aeruginosa*, resistance to ceftazidime).

* For additional positive blood culture notification and freezing requirements, see Blood Culture Manual.

ICP = Infection Control Practitioner IP = Inpatient OP = Out-patient

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Organism	UHN including TRI	MSH (perform all duties listed)	Baycrest, Bridgepoint, CAMH, Grace
GRAM NEGATIVE BACTERIA			
3 rd Gen. Ceph. Resistant <i>E. coli</i> or <i>K. pneumoniae</i> or <i>P. mirabilis</i>	No call; freeze	Freeze in Study "ICEPR" if new and no KB ESBL was done	No call; freeze
New Class A/New Class C <i>Klebsiella pneumoniae</i>	No call	From MSH specimens: Day1-Month13 or Female Age 12-50 – Call ward – Email 'Infection Control Results MSH' (Mon-Sun) – E mail Microbiologist on-call for weekends & after hours – freeze	No call
Previous Class A and Class C <i>E. coli</i>		No call	
other non Class A or C	No call; Freeze if new	No call; Freeze if new	No call; Freeze if new
MRO Gram Neg ¹ – new	Freeze	– No call to ward or ICP – Email 'Infection Control Results MSH' (Mon-Sun) – E mail Microbiologist on-call for weekends & after hours – freeze	Grace: Email ICP CAMH & Baycrest: Email ICP & call ward; Bridgepoint: None Freeze
CRE – New or Previous When reporting any Carbapenemase statements	- Email as per Reporting to UHN ICPs Table. - Call Ward - Freeze	– No call to ward – Email 'Infection Control Results MSH' (Mon-Sun) – E mail Microbiologist on-call for weekends & after hours – freeze	Grace: Email ICP & ward; CAMH & Baycrest Email ICP And call ward; Bridgepoint: Call ICP Freeze
Meropenem Intermediate or Resistant	- Email as per Reporting to	– No call to ICP	Grace: Email ICP & ward

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Organism	UHN including TRI	MSH (perform all duties listed)	Baycrest, Bridgepoint, CAMH, Grace
Gram Negative Bacilli (Not <i>Enterobacteriaceae</i>)	UHN ICPs Table. - Call Ward - Freeze	- Email 'Infection Control Results MSH' (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours - freeze	CAMH & Baycrest: Email ICP & call ward; Bridgepoint: None Freeze
<i>N. meningitides</i>	Isolates from blood & CSF, respiratory if predominant: - Email as per Reporting to UHN ICPs Table. - Call Ward - Freeze	- Call ward - Email 'Infection Control Results MSH' (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours - Blood and CSF - freeze	Blood and CSF Grace: Email ICP & ward Bridgepoint, CAMH & Baycrest: Email ICP & call ward; freeze
Enteric pathogens from any site - In - patient	- Email as per Reporting to UHN ICPs Table. - Call Ward	- Call ward - Email 'Infection Control Results MSH' (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours	Grace: Email ICP & ward Bridgepoint, CAMH & Baycrest: Email ICP & call ward
Enteric pathogens from any site - Out-patient	Call Ward (clinic) OR physician	Call Ward (clinic) OR physician	Call Ward (clinic) OR physician
<i>N. gonorrhoeae</i>	Call ward; daily LIS report	- Call ward - daily LIS report	Call ward; daily LIS report CAMH: Email lab/call ward;
<i>B. cepacia</i>	Freeze	Freeze	Freeze

1. MRO = Multi-resistant gram neg. organism; Defined as intermediate or resistant to ≥ 2 of the following 3 classes: Aminoglycosides, Quinolones, 3rd Generation Cephalosporins (for *P. aeruginosa*, resistance to ceftazidime).

* For additional positive blood culture notification and freezing requirements, see Blood Culture Manual.



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VIRUSES			
Influenza	- Email as per Reporting to UHN ICPs Table. - Call Ward	- Call ward (except MSH ER) - Email 'Infection Control Results MSH' (Mon-Sun) - Email 'MSH Flu Research ' (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours	Grace: Email ICP & ward Bridgepoint, CAMH & Baycrest: Email ICP & call ward
RSV	- Email as per Reporting to UHN ICPs Table. - Call Ward	- Call ward (except MSH ER) - Email 'Infection Control Results MSH' (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours	Grace: Email ICP & ward Bridgepoint, CAMH & Baycrest: Email ICP & call ward
Respiratory Viruses – new	- Email as per Reporting to UHN ICPs Table. - Call Ward	- Call ward - Email 'Infection Control Results MSH' (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours	Grace: Email ICP & ward Bridgepoint, CAMH & Baycrest: Email ICP & call ward
VZV PCR	- Email as per Reporting to UHN ICPs Table. - Call Ward	- Call ward - Email 'Infection Control Results MSH' (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours	Grace: Email ICP & ward Bridgepoint, CAMH & Baycrest: Email ICP & call ward
Enteric viruses	- Email as per Reporting to UHN ICPs Table. - Call Ward	- Call ward - Email 'Infection Control Results MSH' (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours - freeze	Grace: Email ICP & ward Bridgepoint, CAMH & Baycrest: Email ICP & call ward Freeze
Parvovirus B19 PCR	- Email as per Reporting to		

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	UHN ICPs Table. - Call Ward		
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- MRO = Multi-resistant gram neg. organism; Defined as intermediate or resistant to ≥ 2 of the following 3 classes:
Aminoglycosides, Quinolones, 3rd Generation Cephalosporins (for *P. aeruginosa*, resistance to ceftazidime).
- * For additional positive blood culture notification and freezing requirements, see Blood Culture Manual.
- ICP = Infection Control Practitioner IP = Inpatient OP = Out-patient

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Organism	UHN including TRI	MSH (perform all duties listed)	Baycrest, Bridgepoint, CAMH, Grace
FUNGUS, MYCOBACTERIUM, LEGIONELLA, SEND OUTS			
<i>A. fumigatus</i> and <i>A. flavus</i> – one isolate per patient per 3 months	Freeze IP-TG, TW; Freeze IP & OP for PMH	Freeze In-patients isolates	
AFB smear – Positives-new	- Email as per Reporting to UHN ICPs Table. - Call Ward	- Call ward - Email 'Infection Control Results MSH' (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours	Grace: Email ICP & ward Bridgepoint, CAMH & Baycrest: Email ICP & call ward
AFB smear – Positives-old (<3 months)	- Email as per Reporting to UHN ICPs Table.	- Call ward - Email 'Infection Control Results MSH' (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours	Grace: Email ICP Bridgepoint, CAMH & Baycrest: Email ICP
TB AMTD – Pos. or Neg	- Email as per Reporting to UHN ICPs Table. - Call Ward	- Call ward - Email 'Infection Control Results MSH' (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours	Grace: Email ICP & ward Bridgepoint, CAMH & Baycrest: Email ICP & call ward
<i>Mycobacterium tuberculosis</i> - Susceptibility results	- Email as per Reporting to UHN ICPs Table. - Call Ward	- Call ward - Email 'Infection Control Results MSH' (Mon-Sun) - E mail Microbiologist on-call for weekends & after hours	Grace: Email ICP & ward Bridgepoint, CAMH & Baycrest: Email ICP & call ward
<i>Legionella</i> sp. (isolate or positive urine antigen or PCR) including "indeterminate" results	- Email as per Reporting to UHN ICPs Table. - Call Ward	- Call ward - Email 'Infection Control Results MSH' (Mon-Sun) - E mail Microbiologist on-call for weekends	Grace: Email ICP & ward Bridgepoint, CAMH & Baycrest: Email ICP & call ward

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Organism	UHN including TRI	MSH (perform all duties listed)	Baycrest, Bridgepoint, CAMH, Grace
		& after hours	
All isolates referred-out to PHL for further workup (except enterics)	Freeze	Freeze	Freeze
SPECIMENS			
CSF Cultures and PCR – Positives	Call ward; Email ICP for TWH	– Call ward – daily LIS report	Grace: Email ICP & ward Bridgepoint, CAMH & Baycrest: Email ICP & call ward
Blood Cultures – Positives	(For freezing requirements of blood cultures, see Blood Culture Isolates to be Frozen and Saved)	(For freezing requirements of blood cultures, see Blood Culture Isolates to be Frozen and Saved)	(For freezing requirements of blood cultures, see Blood Culture Isolates to be Frozen and Saved)
Sterile Sites other than CSF and Blood – Positives	Call Ward (clinic)	Call Ward (clinic)	Call Ward (clinic)
Central catheter tips: <i>Staphylococcus aureus</i> , Gram negative bacilli and yeast in any amount	Call Ward (clinic)	Call Ward (clinic)	Call Ward (clinic)



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Record of Edited Revisions

Manual Section Name: Isolate Notification and Freezing Table



Page Number / Item	Date of Revision	Signature of Approval
Annual Review	May 1, 2001	Dr. T. Mazzulli
Annual Review	May 1, 2002	Dr. T. Mazzulli
Annual Review	May 1, 2003	Dr. T. Mazzulli
Annual Review	May 3, 2004	Dr. T. Mazzulli
Annual Review	March 2, 2005	Dr. T. Mazzulli
Annual Review	May 31, 2006	Dr. T. Mazzulli
Annual Review	May 31, 2007	Dr. T. Mazzulli
Annual Review	May 30, 2008	Dr. T. Mazzulli
Freeze Meropenem I or R organisms	Sept 10, 2009	Dr. T. Mazzulli
Annual Review	Sept 10, 2009	Dr. T. Mazzulli
MSH – removed call ICP for Class C ESBL	May 11, 2010	Dr. T. Mazzulli
MSH - Added Ertapenem I or R in Enterobacteriaceae to page ICP and freeze	May 11, 2010	Dr. T. Mazzulli
MSH – added page ICP for mero I or R	May 11, 2010	Dr. T. Mazzulli
Updated viruses to reflect PCR methods	May 11, 2010	Dr. T. Mazzulli
Added Urine antigen to Legionella	May 11, 2010	Dr. T. Mazzulli
Freeze va=I/R CNST	July 25, 2010	Dr. T. Mazzulli
Annual Review	October 15, 2010	Dr. T. Mazzulli
M. tb culture and susceptibilities - change call resistant only to call IP only	October 15, 2010	Dr. T. Mazzulli
ESBL – MSH call Class A only, UHN – removed call any class	October 15, 2010	Dr. T. Mazzulli
GAS Throat from UHN – removed call ICP	October 15, 2010	Dr. T. Mazzulli
MRSA old – MSH – changed to No call	October 15, 2010	Dr. T. Mazzulli
VRE old – MSH – change to No call	October 15, 2010	Dr. T. Mazzulli
Erta, mero I/R – UHN – added call ICP and ward	October 15, 2010	Dr. T. Mazzulli
Erta, mero I/R – RVHS, CAMH, TRI, CAMH, Baycrest, Bridgepoint, Grace – added call ICP and ward	December 14, 2010	Dr. T. Mazzulli
Updated ICP e mail procedure with new e mail address	April 1, 2011	Dr. T. Mazzulli
Annual Review	May 31, 2011	Dr. T. Mazzulli
Change Page ICP for MSH to E mail ICP (Mon-Fri, for weekends-page Microbiologist on-call) inside the table	October 28, 2011	Dr. T. Mazzulli
Change VZV DFA to VZV PCR	October 28, 2011	Dr. T. Mazzulli
Change to UHN ICP call for MRO and added Parvovirus	December 12, 2012	Dr. T. Mazzulli
Changed Page MSH Microbiologist on call to E mail microbiologist	March 1, 2012	Dr. T. Mazzulli
Updated the table – Email ICP (Mon-Sun) , Email microbiologist on call (weekend & after hours)	March 1, 2012	Dr. T. Mazzulli
Added “No overnight calls” for positive C. diff. to UHN ICP	March 15, 2012	Dr. T. Mazzulli
Annual Review	May 31, 2012	Dr. T. Mazzulli
Clarify Isolate notification chart regarding “Call Ward”	January 11, 2013	Dr. T. Mazzulli
Added “indeterminate” to Legionella	January 29, 2013	Dr. T. Mazzulli

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Page Number / Item	Date of Revision	Signature of Approval
Removed CHC/Ajax	January 29, 2013	Dr. T. Mazzulli
List reviewed and revised by MSH Infection Control	January 29, 2013	Dr. T. Mazzulli
Added e mail "MSH C. diff Research" for positive C. diff	February 27, 2013	Dr. T. Mazzulli
Copied from Critical Result Reporting Procedure	April 16, 2013	Dr. T. Mazzulli
Annual Review	April 16, 2013	Dr. T. Mazzulli
Reviewed by MSH IC, see changes in turquoise – VRE vanB; Class C ESBL	June 13, 2013	Dr. T. Mazzulli
Revised ESBL reporting at MSH, Baycrest, Bridgepoint, CAMH and Grace	November 04, 2013	Dr. T. Mazzulli
Revised erta I/R and mero I/R reporting	November 19, 2013	Dr. T. Mazzulli
Updated Isolate notification chart regarding MDR GN no call to wards	May 6, 2014	Dr. T. Mazzulli
Annual Review	May 6, 2014	Dr. T. Mazzulli
New MSH ICP Email 'Infection Control Results MSH' email added. *B19 PCR* added to Parvovirus	September 3, 2014	Dr. T. Mazzulli
Removed calling positive Flu to MSH ER	January 06, 2015	Dr. T. Mazzulli
Updated MSH Mother/Baby wards to new codes	April 17, 2015	Dr. T. Mazzulli
Updated UHN email addresses	April 17, 2015	Dr. T. Mazzulli
Annual Review: No changes from UHN (Reviewed by Anne-Marie Gonzalez)	April 17, 2015	Dr. T. Mazzulli
Bridgepoint changes: Reviewed by Sharon O'Grady p.3:VRE-new isolate or new vanA result from Eswab PCR: Call ICP & ward (except Bridgepoint); freeze p.4: Group B streptococcus – In-patient and female >12 - <60 years old; Neonates: Call Ward (except Bridgepoint) p.5 Ertapenem I or R Enterobacteriaceae, when ROSCO is being set up and again with ROSCO results: Call ICP & ward (except Bridgepoint, only call ICP); freeze p.6 Meropenem Screen =R <i>E. coli</i> or <i>K. pneumoniae</i> or <i>P. mirabilis</i> when ROSCO is being set up and again with ROSCO results: Call ICP & ward (except Bridgepoint, only call ICP); freeze p.6 MeroI or R GNB: Call ICP&ward (except Bridgepoint); freeze	May 13, 2015	Dr. T. Mazzulli
MSH Changes: Reviewed by Christine Moore p.5 3 rd Gen. Ceph. Resistant <i>E. coli</i> or <i>K. pneumoniae</i> or <i>P. mirabilis</i> New Class A/New Class C <i>Klebsiella pneumoniae</i> : Other wards: all clinical isolates of ESBL's Email "Infection Control Results"(Mon-Sun) p.6: Meropenem Screen =R <i>E. coli</i> or <i>K. pneumoniae</i> or <i>P. mirabilis</i> when ROSCO is being set up and again with ROSCO results: Do not call Ward No changes from CAMH (Reviewed by Trish Szwalek)	May 13 2015	Dr. T. Mazzulli
Added PMH and TW ICP email addresses	May 13, 2015	Dr. T. Mazzulli
UHN as per UHN ICP	October 2, 2015	Dr. T. Mazzulli

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Management System\UHN_Mount Sinai Hospital Microbiology\Quality Manual Policies and Procedures\Process Control\

  Department of Microbiology Quality Manual	Policy # QPCMI16003	Page 14 of 14
	Version: 0 CURRENT	
Section: Process Control	Subject Title: Isolate Notification and Freezing Table	

Page Number / Item	Date of Revision	Signature of Approval						
For: Other Enterobacteriaceae when ROSCO is being set up and again with ROSCO results Do: - Email or call as per Reporting to UHN ICPs Table. - Call Ward - Freeze								
MSH new Class A or Class C esbl: Changed to From MSH specimens: Day1-Month13 or Female Age 12-50 – Call ward – Email ‘Infection Control Results MSH’ (Mon-Sun) – E mail Microbiologist on-call for weekends & after hours – freeze	October 28, 2015	Dr. T. Mazzulli						
Reporting procedure p.2 CAMH email contacts added <table border="1" data-bbox="191 955 938 1182"> <tr> <td>Hospital</td> <td>All hours including after hours (Evenings/Nights; Saturday, Sunday, Holidays)</td> </tr> <tr> <td>ICP</td> <td>email IPAC.Department@camh.ca</td> </tr> <tr> <td>Laboratory</td> <td>email ClinicalLab.CustomerService@camh.ca</td> </tr> </table> For CAMH added Email ICP and lab /call ward where appropriate	Hospital	All hours including after hours (Evenings/Nights; Saturday, Sunday, Holidays)	ICP	email IPAC.Department@camh.ca	Laboratory	email ClinicalLab.CustomerService@camh.ca	December 1, 2015	Dr. T. Mazzulli
Hospital	All hours including after hours (Evenings/Nights; Saturday, Sunday, Holidays)							
ICP	email IPAC.Department@camh.ca							
Laboratory	email ClinicalLab.CustomerService@camh.ca							
For GNB: Removed ROSCO notifications for set-up and results. Replaced with CRE – new and Previous positive CRE. Change for Go-live with BCARBA/BCARB-R Cepheid PCR, procedure.	December 21, 2015	Dr. T. Mazzulli						
Updated Baycrest notification – email ICP at all hours	January 8, 2016	Dr. T. Mazzulli						
Updated Bridgepoint notification - email ICP at all hours	March 04, 2016	Dr. T. Mazzulli						
Annual Review	April 17, 2016	Dr. T. Mazzulli						
Separated emailing instructions to general instruction section. Added MSH to its own ICP email table Added Grace ICP email table to individual ICP email table Updated Grace IC notification form call ICP to email ICP Notification to UHN ICP as “Email” (removed call to ICP)	December 31, 2016	Dr. T. Mazzulli						
Updated MSh email to sinanihealthsystem.ca from mtsinai.on.ca	March 13, 2017	Dr. T. Mazzulli						

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